



ECAS Process to Appeal Grant Termination

1. Notify ECAS Sr. Associate Dean for Research of Grant Termination (acorbe2@emory.edu) and provide formal termination letter.
2. Set up a meeting with Senior Associate Dean Corbett ASAP so that we can discuss the potential to appeal- send me an e-mail and I will respond promptly.
3. Dean Krauthamer will need to be consulted to approve any decisions for appeal.

To support this conversation, provide the following documents for consideration:

- Termination letter
- Start date and planned end date for project
- Annual budget for projects and an indication of funds lost through the termination
- Brief (a few sentences) summary of the impact of the project and what will be lost if canceled- with a focus on the scholarship
- Original budget justification (focus on personnel supported)
- If not addressed in budget justification, personnel impacted, including planned faculty leave

Criteria to Approve Appeal:

- Will you need interim funding (how much)
- Where does this research fall within the scope of college priorities?
- What groups of scholars impacted
 - Impact on graduate students
 - Impact on undergraduate student
- Potential to adjust the scope of the grant to align with agency priorities
- Potential for alternative external funding to continue the project

If an appeal is merited and the Dean approves, the following documents will be required for the SVPR Office:

Documents Required to support appeal consideration:

- The original NOA
- Current award period NOA, including any revised NOA
- Termination letter, including the email transmitting it
- A 1-page justification of your decision to appeal. Focus on why the scholarship is important and what the public loss will be without the study. Do not try to make any legal

arguments such as referring to executive or restraining orders. It has to focus on the scholarship, and the language must try and align with federal priorities. If possible, the letter should refute the reasons cited for termination in the letter.

- Plans for support of staff and other expenses over the next 6 months if an appeal is pursued (as expenditures incurred for related activities while awaiting the final determinization cannot be reported or billed to the sponsor). This requires designation of sources of interim support.

More information from the Office of the Senior Vice President for Research can be found here:
https://research.emory.edu/sso/documents/svpr/letter-to-faculty-with-terminated-grants_4.4.25.pdf